

Request For Tenant Credit Reports (For Landlords)

Please fax back the following required documents to process your request A.S.A.P.

Name of Landlord: _____

Phone Number: _____ **Fax Number:** _____

Check Off List

_____ Completed Rental Application (completed and signed by applicant(s); must include a provision to obtain a credit check)

_____ Completed Tenant Screening Account Application (completed by landlord)

_____ Copy of Personal Drivers License / or State I.D. (from landlord)

_____ One of the following proof of property ownership:

- Property Tax Document
- Copy of Title
- Property Insurance Document
- Utility Bill w/ Name and Property Address
- Copy of Driver's License or ID

Please call (415) 252-2888 with any questions, otherwise fax to:

Fax (415) 252-2822

FCRA Section 619 provides that any person who knowingly and willfully obtains information on a consumer from a consumer reporting agency under false pretenses shall be fined under title 18 of the United States Code or imprisoned not more than two years of both.

CAL COAST CREDIT REPORTS
1663 MISSION STREET, #603, SF, CA. 94103

Phone (415) 252-2888

CAL COAST CREDIT REPORTS

1663 MISSION ST. SUITE # 603 SAN FRANCISCO CA, 94103

TENANT SCREENING ACCOUNT APPLICATION

Landlord or Property Manager

Last Name: _____ First Name: _____

Company Name (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Credit Card #: _____ Exp. Date: _____

Security Code _____ Zip Code _____

Property Rental Address (if different from above)

Address: _____

Please provide a form of identification (valid driver's license) along with one of the following:

- Utility Bill
- Copy of Title
- Property Insurance Document

Service Agreement

The applicant (hereinafter referred to as "the Client") does hereby enter into the following terms agreed upon with Cal Coast Credit Reports (hereinafter CCCR). The Client agrees to comply with all the provisions of section 604 of the Fair Credit Reporting Act (FRCA), which states that credit reports will be requested only on the basis of a permissible purpose. The Client may only use the report information obtained solely for the use of tenant screening. The Client agrees to hold information in strict confidence and acknowledges that they are the end users of the information obtained. The Client further agrees they will not further sell the consumer credit information.

The Client agrees to have CCCR, Experian, Equifax, TransUnion, its officers, agents, and employees exempt from any and all claims, losses, and damages developed from the arrangement and issuance of credit reports. Although CCCR will furnish information only from sources they deem reliable, the Client recognizes that credit information is secured by fallible human resources. Therefore, CCCR shall not be held liable for the accuracy of the issued reports.

The Client agrees to comply with all the provisions of Fair Credit Reporting Act/Public Law 91-508 which provides that any person who knowingly and willfully obtains information on a consumer from a consumer credit reporting agency under false pretenses shall be fined not more than \$5,000 or imprisoned not more than one year or both.

Landlord/Manager Signature _____ **Date:** _____

How did you hear about us? • Phone-book • Walk-in • Other _____