

CAL COAST CREDIT REPORTS

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ADDENDUM TO SERVICE AGREEMENT FOR EMPLOYMENT REPORTS

This Addendum to the Service Agreement for Employment Reports is entered into this ____ day of _____, 2007, by and between _____ (hereinafter referred to as "Client"), and **Cal Coast Credit Reports, LLC**, a California corporation (hereinafter referred to as "CCCR").

WHEREBY, Client will be obtaining Employment Insight Reports for the purpose of screening potential employees being considered for employment with Client.

THEREFORE, in consideration of the foregoing and subject to the terms and conditions set forth herein, the parties hereto mutually agree as follows:

1. Term of this Addendum: This Addendum shall terminate automatically if Client does not comply with the requirements of procuring credit reports (i.e., failing to obtain signed authorization before pulling credit), or if Client does not fulfill its financial obligations of timely payment for services rendered.

2. Charges to Client: Client agrees to pay for all reports and charges that occur under Client's account, even if unauthorized or fraudulently pulled by a third party who obtain Client's account information without Client's authorization. For example, if a third party obtains Client's user name and password, and pulls credit reports, since Client is responsible for keeping his or her own account information confidential, Client is responsible for all charges incurring under his or her account.

3. Client Obligations: Client must comply with the Fair Credit Reporting Act and the policies set forth by CCCR when obtaining credit reports on consumers. Client hereby certifies to CCCR as follows:

- A. Client will ensure that prior to procurement of a consumer report for employment purposes:
 - (1) A clear and conspicuous disclosure has been made in writing to the consumer before the report is procured in a document that consists solely of the disclosure, that a consumer report may be obtained for employment purposes; and
 - (2) The consumer has authorized in writing the procurement of the report by the Client.
- B. In using a consumer report for employment purposes, before taking any adverse action based in whole or in part on the report, the Client shall provide to the consumer
 - (1) A copy of the consumer report, and
 - (2) A description in writing of the rights of the consumer under Section 609(c)(3) of the Act, a copy of which is attached (Summary of Consumer Rights).
- C. The information from the consumer report will not be used in violation of any applicable federal or state equal employment opportunity law or regulation.

4. Use of Employment Report: Client agrees to use employment reports for employment screening purposes only, and for no other purpose.

Client understands that this is the entire Addendum, and can only be modified or terminated in writing, by the agreement of the parties. The parties hereto have caused this Addendum to be executed by their duly authorized representatives as of the date written above.

Company Name	Address	City	State	Zip
Phone	Fax	E-mail		
Name of Owner/Responsible Party		SSN		
Signature of Owner/Responsible Party		Date		